

# **CABINET and ASSEMBLY FORWARD PLAN**

August 2019 Edition

Publication Date: 22 July 2019

# THE FORWARD PLAN

## Explanatory note:

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at <https://modgov.lbbd.gov.uk/Internet/mgListPlans.aspx?RPId=669&RD=0>.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body or person;

- the date when the decision is due to be made;

### **Publicity in connection with Key decisions**

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Masuma Ahmed, Democratic Services Officer, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (telephone: 020 8227 2756, email: [democraticservices@lbbd.gov.uk](mailto:democraticservices@lbbd.gov.uk))

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <https://modgov.lbbd.gov.uk/Internet/ieDocHome.aspx?Categories=-14062> and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2019/20:

<b>Edition</b>	<b>Publication date</b>
August 2019 Edition	22 July 2019
September 2019 Edition	19 August 2019
October 2019 Edition	16 September 2019
November 2019 Edition	14 October 2019
December 2019 Edition	11 November 2019
January 2020 Edition	20 December 2019
February 2020 Edition	17 January 2020
March 2020 Edition	17 February 2020
April 2020 Edition	23 March 2020
May 2020 Edition	20 April 2020
June 2020 Edition	18 May 2020

## Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Masuma Ahmed, Democratic Services Officer, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (telephone: 020 8227 2756, email: [democraticservices@lbbd.gov.uk](mailto:democraticservices@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?CIId=180&Year=0> (for items to be considered by the Cabinet) and <https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?CIId=179&Year=0> (for items to be considered by the Assembly), or by contacting Masuma Ahmed on 020 8227 2756/ [democraticservices@lbbd.gov.uk](mailto:democraticservices@lbbd.gov.uk).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is to be private)	Relevant Lead Contact
<b>Assembly: 11.9.19</b>	<p><b>Polling Districts and Polling Places Review 2019</b> : Community</p> <p>The Assembly will be asked to approve relevant proposals following the five-yearly review of Borough polling districts (areas within ward boundaries) and associated polling places (stations), in accordance with the requirements of the Electoral Registration and Administrative Act 2013.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Laurel Brewster, Electoral Services Manager (Tel: 020 8227 2164) (laurel.brewster@lbbd.gov.uk)
<b>Cabinet: 17.9.19</b>	<p><b>Fire Safety Policy and Annual Update</b> : Community [Annual Item]</p> <p>The Cabinet will be presented with the annual report on fire safety issues relating to its role as a corporate and residential landlord and asked to agree any appropriate recommendations arising from the report.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Tania Peart, Head of Contracts Management, Compliance & Quality (Tel: 020 8227 2159) (tania.peart@lbbd.gov.uk)
<b>Cabinet: 17.9.19</b>	<p><b>B&amp;D Reside Business Plan 2019-2022</b> : Financial</p> <p>The Cabinet will be asked to approve the B&amp;D Reside Business Plan for 2019-2022, which will set out the company's plans for the delivery and management of its affordable housing portfolio in the Borough.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Part Exempt The report and/or appendices may contain commercially confidential information	Darren Mackin, Head of Commissioning & Programmes, Inclusive Growth  (darren.mackin@lbbd.gov.uk)
<b>Cabinet: 17.9.19</b>	<p>Corporate Plan 2018-2022 - Quarter 1 2019 Performance Reporting</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Sarah Myers, Policy & Partnerships Manager (Tel: 020 8227 2253) (sarah.myers@lbbd.gov.uk)

<p><b>Cabinet: 17.9.19</b></p>	<p>Debt Management Performance and Write-Offs 2019/20 (Quarter 1)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Gill Hills, Head of Revenues (Tel: 020 8724 8615) (gill.hills@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.9.19</b></p>	<p><b>Budget Monitoring 2019/20 - April to July (Month 4) :</b> Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet: 17.9.19</b></p>	<p><b>Review of the Housing Allocations Policy :</b> Community</p> <p>The Cabinet will be presented with a report on the outcome of the 12-week consultation on proposed revisions to the Council's Housing Allocations Policy and asked to approve a new Allocations Policy which shall apply to the housing stock managed directed by the Council and via B&amp;D Reside.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Michael Westbrook, Head of Housing &amp; Asset Strategy, Inclusive Growth (Tel: 020 8227 3265) (michael.westbrook@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.9.19</b></p>	<p><b>Energy Company Obligation (ECO3) Programme :</b> Financial</p> <p>The Cabinet will be asked to approve proposals relating to a strategic partnership and programme with a preferred energy supplier(s) to deliver ECO3 energy efficiency measures across all tenures.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Neil Pearce, Commissioning lead, Energy &amp; Sustainability (Tel: 020 8227 5733) (neil.pearce@lbbd.gov.uk)</p>

<p><b>Cabinet: 17.9.19</b></p>	<p><b>Refurbishment of Redundant Units via Habitat for Humanity Model :</b> Financial</p> <p>The Cabinet will be asked to approve proposals for Council-owned assets at 4-5 Royal Parade, Church Street and 16 &amp; 496 Gale Street to be brought back into use through the Habitat for Humanity model, to provide new accommodation for care leavers at risk of homelessness.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Mayesbrook; Village</li> </ul>	<p>Open</p>	<p>Neil Pearce, Commissioning lead, Energy &amp; Sustainability (Tel: 020 8227 5733) (neil.pearce@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.9.19</b></p>	<p><b>Investment and Acquisition Strategy Update :</b> Financial</p> <p>The Cabinet will be presented with an update on progress in implementing the Council's Investment and Acquisition Strategy, which is aimed supporting the regeneration of the borough and the financial sustainability of the Council, and will be asked to approve an updated Strategy to guide future investment decisions in line with statutory guidance.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.9.19</b></p>	<p>Risk Management Strategy</p> <p>The Cabinet will be asked to approve the Council's Risk Management Strategy and Policy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Christopher Martin, Head of Assurance (Tel: 020 8227 2174) (christopher.martin@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.9.19</b></p>	<p><b>Children's Care and Support - Direct Payment Rate :</b> Community</p> <p>The Cabinet will be asked to increase the direct payment rate to parents and carers of disabled children to align it to that of other Local Authorities, the rate charged by Adults' Care and Support and to ensure that it aligns to the London Living Wage, to enable parents/ carers in receipt of direct payments to access more providers within the care market.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Chris Bush, Commissioning Director, Children's Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk)</p>

<p><b>Cabinet: 17.9.19</b></p>	<p>Modern Slavery Charter - Progress Report</p> <p>The Cabinet will be provided with an update on the progress made on the Modern Slavery Charter.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Hazel North-Stephens, Domestic Abuse Commissioner</p> <p>(Hazel.NorthStephens@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.10.19</b></p>	<p><b>Adoption of Sex Establishment Licensing Policy 2019 - 2022</b> : Community</p> <p>The Cabinet will be asked to recommend the Assembly to adopt the Council's Sex Establishment Licensing Policy 2019 - 2022 in the light of the responses to the public consultation on the draft proposals.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Andy Opie, Operational Director, Enforcement &amp; Community Safety (Tel: 020 8227 3590) (andy.opie@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.10.19</b></p>	<p><b>Budget Monitoring 2019/20 - April to August (Month 5)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk)</p>
<p><b>Cabinet: 15.10.19</b></p>	<p><b>Growth Commission Stocktake Update</b> : Community</p> <p>The Cabinet will be presented with a report on the Council's proposed response to the recommendations from the Growth Commission stocktake report of January 2019.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Graeme Cooke, Director, Inclusive Growth (Tel: 020 8227 3735) (graeme.cooke@lbbd.gov.uk)</p>



<p><b>Cabinet: 15.10.19</b></p>	<p><b>Allocation of Community Infrastructure levy to Strategic Partners :</b> Financial</p> <p>The Cabinet will be asked to approve the allocation for 2019/20 of Strategic Community Infrastructure Levy (CIL), which funds the infrastructure needed to support the development of the Borough with a focus on the provision of new infrastructure, following bids endorsed by the Local Plan Steering Group.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Graeme Cooke, Director, Inclusive Growth (Tel: 020 8227 3735) (graeme.cooke@lbbd.gov.uk)</p>
<p><b>Cabinet: 12.11.19</b></p>	<p><b>Participation and Engagement Strategy :</b> Community</p> <p>The Cabinet will be asked to approve the Council's Participation and Engagement Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Monica Needs, Community Enterprise Manager (Tel: 020 8227 2936) (monica.needs@lbbd.gov.uk)</p>
<p><b>Cabinet: 12.11.19</b></p>	<p><b>Budget Monitoring 2019/20 - April to September (Month 6) :</b> Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet: 12.11.19</b></p>	<p><b>Fees and Charges 2020/21 :</b> Financial [Annual Item]</p> <p>The Cabinet will be asked to consider and approve the proposed fees and charges for 2020/21 for all Council services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>

<p><b>Cabinet:</b> <b>12.11.19</b></p>	<p><b>Update on Budget Strategy 2020/21 to 2022/23</b> : Financial [Annual Item]</p> <p>The Cabinet will be presented with an update report on the budget setting process for 2020/21 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>12.11.19</b></p>	<p><b>Education and Participation Strategy 2018-2022 and Schools' Annual Performance Review 2018/19</b> : Community [Annual Item]</p> <p>The Cabinet will be presented with a summary of school and educational performance for the 2018/19 academic year together with an update on the Education and Participation Strategy and priorities for the coming year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>12.11.19</b></p>	<p><b>Treasury Management 2019/20 Mid-Year Review</b> : Financial [Annual Item]</p> <p>The Cabinet will be presented with an update on the Council's Treasury Management Strategy 2019/20, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>20.11.19</b></p>	<p><b>Adoption of Sex Establishment Licensing Policy 2019 - 2022</b> : Community</p> <p>The Assembly will be recommended to adopt the Council's Sex Establishment Licensing Policy 2019 - 2022 in the light of the responses to the public consultation on the draft proposals.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Andy Opie, Operational Director, Enforcement &amp; Community Safety (Tel: 020 8227 3590) (andy.opie@lbbd.gov.uk)</p>

<p><b>Assembly: 20.11.19</b></p>	<p>Annual Safeguarding Reports 2018/19 [Annual Item]</p> <p>The Assembly will be presented with the Local Safeguarding Children Board (LSCB) and Local Safeguarding Adults' Board (LSAB) Annual Reports for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Chris Bush, Commissioning Director, Children's Care and Support, Mark Tyson, Commissioning Director, Adults' Care &amp; Support (Tel: 020 8227 3188), (Tel: 020 8227 2875) (christopher.bush@lbbd.gov.uk), (mark.tyson@lbbd.gov.uk)</p>
<p><b>Assembly: 20.11.19</b></p>	<p>Adoption and Corporate Parenting Annual Reports 2018/19 [Annual Item]</p> <p>The Assembly will be presented with the Adoption and Corporate Parenting Annual Reports for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>April Bald, Operational Director, Children's Care and Support  (april.bald@lbbd.gov.uk)</p>
<p><b>Assembly: 20.11.19</b></p>	<p><b>Treasury Management 2019/20 Mid-Year Review</b> : Financial [Annual Item]</p> <p>The Assembly will be presented with an update on the Council's Treasury Management Strategy 2019/20, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and recommended to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)</p>
<p><b>Cabinet: 10.12.19</b></p>	<p>Corporate Plan 2018-2022 - Quarter 2 2019 Performance Reporting</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Sarah Myers, Policy &amp; Partnerships Manager (Tel: 020 8227 2253) (sarah.myers@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>10.12.19</b></p>	<p>Debt Management Performance and Write-Offs 2019/20 (Quarter 2)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Gill Hills, Head of Revenues (Tel: 020 8724 8615) (gill.hills@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>10.12.19</b></p>	<p><b>Budget Monitoring 2019/20 - April to October (Month 7) :</b> Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet:</b> <b>10.12.19</b></p>	<p><b>Dedicated Schools Budget and School Funding Formula 2020/21 :</b> Community,;: Financial [Annual Item]</p> <p>The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2020/21.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet:</b> <b>21.1.20</b></p>	<p><b>Budget Monitoring 2019/20 - April to November (Month 8) :</b> Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>

<p><b>Cabinet:</b> <b>21.1.20</b></p>	<p><b>Review of School Places and Capital Investment - Update December 2019</b> : Community,,: Financial</p> <p>The Cabinet will be provided with an update on demand for school places, new school provision / expansion projects and the latest funding issues and asked to approve appropriate proposals.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.1.20</b></p>	<p><b>Calculation and Setting of Council Tax Base 2020/21</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to agree the Council Tax Base for 2020/21, as part of the process for setting the annual level of Council Tax.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Tom Mulloy, Chief Accountant  (Thomas.Mulloy@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>21.1.20</b></p>	<p><b>Council Tax Support Scheme 2020/21</b> : Community,,: Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2020/21.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Assembly:</b> <b>29.1.20</b></p>	<p><b>Council Tax Support Scheme 2020/21</b> : Community,,: Financial [Annual Item]</p> <p>The Assembly will be recommended to adopt the Council Tax Support Scheme for 2020/21.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>

<p><b>Assembly: 29.1.20</b></p>	<p>BAD Youth Forum Annual Report 2019 [Annual Item]</p> <p>The Assembly will receive a presentation on the work and achievements of the Barking and Dagenham (BAD) Youth Forum and the Young Mayor during 2019.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.2.20</b></p>	<p><b>Budget Monitoring 2019/20 - April to December (Month 9) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet: 17.2.20</b></p>	<p><b>Budget Framework 2020/21 and Medium Term Financial Strategy 2020/21 - 2022/23</b> All Issue Categories [Annual Item]</p> <p>The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2019/20;</li> <li>- the base Revenue Estimates for 2020/21;</li> <li>- the level of Council Tax for 2020/21;</li> <li>- the Capital Programme for 2020/21 to 2023/24;</li> <li>- the Medium Term Financial Strategy for 2020/21 to 2022/23.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>

<p><b>Cabinet: 17.2.20</b></p>	<p><b>Housing Revenue Account: Estimates and Review of Rents and Other Charges 2020/21 and 30 Year Business Plan</b> : Financial</p> <p>The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2020/21, together with service and other related charges, and also to approve the rolling 30-year HRA Business Plan setting out how the Council intends to fund its stock investment, estate regeneration and new build plans.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.2.20</b></p>	<p><b>Treasury Management Strategy Statement 2020/21</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy for 2020/21, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.2.20</b></p>	<p>Pay Policy Statement 2020/21 [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2020/21, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Iain Marshall, HRIS &amp; Change Manager  (iain.marshall@lbbd.gov.uk)</p>

<b>Assembly: 26.2.20</b>	<p><b>Budget Framework 2020/21 and Medium Term Financial Strategy 2020/21 - 2022/23</b> All Issue Categories [Annual Item]</p> <p>The Assembly will be recommended to approve the following:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2019/20;</li> <li>- the base Revenue Estimates for 2020/21;</li> <li>- the level of Council Tax for 2020/21;</li> <li>- the Capital Programme for 2020/21 to 2023/24;</li> <li>- the Medium Term Financial Strategy for 2020/21 to 2022/23.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk) )
<b>Assembly: 26.2.20</b>	<p><b>Treasury Management Strategy Statement 2020/21</b> : Financial [Annual Item]</p> <p>The Assembly will be recommended to approve the Annual Treasury Management Strategy for 2020/21, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
<b>Assembly: 26.2.20</b>	<p>Pay Policy Statement 2020/21 [Annual Item]</p> <p>The Assembly will be recommended to approve the Council's Pay Policy Statement for 2020/21, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Iain Marshall, HRIS & Change Manager  (iain.marshall@lbbd.gov.uk)
<b>Cabinet: 17.3.20</b>	<p>Corporate Plan 2018-2022 - Quarter 3 2019 Performance Reporting</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Sarah Myers, Policy & Partnerships Manager (Tel: 020 8227 2253) (sarah.myers@lbbd.gov.uk)



<p><b>Cabinet: 17.3.20</b></p>	<p>Debt Management Performance and Write-Offs 2019/20 (Quarter 3)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Gill Hills, Head of Revenues (Tel: 020 8724 8615) (gill.hills@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.3.20</b></p>	<p><b>Budget Monitoring 2019/20 - April to January (Month 10) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2019/20 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )</p>
<p><b>Cabinet: 17.3.20</b></p>	<p><b>Commercial Entity Business Plans : Financial</b></p> <p>The Cabinet will be asked to approve the following Business Plans of the Council's commercial entities:</p> <ul style="list-style-type: none"> <li>- Be First Business Plan 2020-2025;</li> <li>- Barking and Dagenham Reside Business Plan 2020-2023</li> <li>- Barking and Dagenham Trading Partnership Business Plan 2020-2023; and</li> <li>- Barking and Dagenham School Improvement Partnership Business Plan 2020-2023.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Part Exempt The report / appendices may contain commercially confidential information.</p>	<p>Hilary Morris, Commercial Lead (Tel: 020 8227 3017) (hilary.morris@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.3.20</b></p>	<p><b>Fire Safety Annual Report : Community [Annual Item]</b></p> <p>The Cabinet will be presented with the annual report on fire safety issues relating to its role as a corporate and residential landlord and asked to agree any appropriate recommendations arising from the report.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Robert Overall, Director, My Place (Tel: 020 8227 2982) (robert.overall@lbbd.gov.uk)</p>

<p><b>Assembly: 13.5.20</b></p>	<p>Appointments to the Political Structure and Other Bodies 2020/21 [Annual Item]</p> <p>The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2020/21 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Alan Dawson, Head of Governance &amp; Electoral Services (Tel: 020 8227 2348) (alan.dawson@lbbd.gov.uk)</p>
<p><b>Assembly: 13.5.20</b></p>	<p>Members' Allowances Scheme 2020/21 [Annual Item]</p> <p>The Assembly will be asked to approve the Members' Allowances Scheme for the 2020/21 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Alan Dawson, Head of Governance &amp; Electoral Services (Tel: 020 8227 2348) (alan.dawson@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.5.20</b></p>	<p><b>Revenue and Capital Provisional Outturn 2019/20</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to approve the Council's revenue and capital provisional outturn position for 2019/20 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk)</p>
<p><b>Cabinet: 16.6.20</b></p>	<p>Corporate Plan 2018-2022 - Quarter 4 2019 Performance Reporting</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Sarah Myers, Policy &amp; Partnerships Manager (Tel: 020 8227 2253) (sarah.myers@lbbd.gov.uk)</p>
<p><b>Cabinet: 16.6.20</b></p>	<p>Debt Management Performance and Write-Offs 2019/20 (Quarter 4)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Gill Hills, Head of Revenues (Tel: 020 8724 8615) (gill.hills@lbbd.gov.uk)</p>

<b>Cabinet: 16.6.20</b>	<b>Revenue and Capital Final Outturn Report 2019/20 : Financial</b>  The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2019/20 and, if necessary, any appropriate in-year budget adjustments.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk )
<b>Cabinet: 16.6.20</b>	<b>Treasury Management Annual Report 2019/20 : Financial [Annual Item]</b>  The Cabinet will be asked to recommend the Assembly to approve the Council's Treasury Management Annual Report for 2019/20, including the actual Prudential and Treasury Indicators.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
<b>Assembly: Not before 30.6.20</b>	<b>Treasury Management Annual Report 2019/20 : Financial [Annual Item]</b>  The Assembly will be recommended to approve the Council's Treasury Management Annual Report for 2019/20, including the actual Prudential and Treasury Indicators.  <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)

**Membership of Decision-making Bodies**

**Cabinet:**

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership and Engagement

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Performance and Core Services

Councillor Sade Bright, Cabinet Member for Employment, Skills and Aspiration

Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement

Councillor Cameron Geddes, Cabinet Member for Regeneration and Social Housing

Councillor Syed Ghani, Cabinet Member for Public Realm

Councillor Margaret Mullane, Cabinet Member for Enforcement and Community Safety

Councillor Lynda Rice, Cabinet Member for Equalities and Diversity

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration

**Assembly:**

All 51 elected members of the Council